

**Legal and fair**

Your personal data will be handled in a fair and legal way-with your rights in focus.

**Appropriate**

We collect personal information for specific and lawful purposes. The personal data will only be used for the purposes for which they have been collected.

**Transparent**

When we collect personal information from you or through other sources, we ensure that you receive the necessary information that complies with the applicable law. You are always entitled to receive information about what personal information we have about you.

**Minimizing data**

All personal data shall be relevant-and limited to the purpose for which they have been collected.

**Correctly**

Personal data, which we collect, shall be accurate and, where necessary, fully updated.

**Temporary**

Personal data will be treated as a personal identifier, as long as it is necessary for the purpose for which it has been collected. Lawfirm Åblad has an on-site approach that ensures that personal data is deleted properly.

**Privacy**

All personal data is treated confidentially. Lawfirm Åblad ensures confidentiality by ensuring that all employees agree that personal data is confidential and that all relevant employees are trained in how to process personal data.